

FIA-1188, ASSIGNMENT OF SUPPORT PAYMENTS

ASSIGNMENT OF SUPPORT PAYMENTS Michigan Department of Social Services

FACSIMILE

INSTRUCTIONS: AP workers must give this form to each applicant/recipient when child support is ordered or is being pursued.

Case Name			
Case Number			
County	District	Unit	Worker
Date		Other ID (as required)	

Federal law requires you to assign to the Department of Social Services the court ordered support payments received for any person on whose behalf you receive ADC. This means that the Friend of the Court will send the payments to the Department of Social Services to repay the Department for the ADC issued to you.

If you receive any support payments after the effective date of ADC payments, you must return the support payments to the accounting unit of the county Department of Social Services office.

- ☐ The effective date of ADC payments for your case is _____.
- ☐ You will be notified by separate letter of the effective date of ADC payments for your case.

PLEASE FOLLOW THESE INSTRUCTIONS FOR RETURNING SUPPORT PAYMENTS

- If possible, return the uncashed support check. Endorse it to the county Department of Social Services and sign it on the back of the check.
- If you have already cashed the support check, you may repay the Department by personal check, money order, or cash. When doing so, please include the name of the absent parent who paid the support.
- If you pay in cash, please pay in person at the county Social Services office. Do not send cash in the mail.
- Uncashed support checks, personal checks, and money orders may be sent by mail. Please mail the repayment to the county Department of Social Services office, to the attention of the Accounting Unit.

The Friend of the Court will notify the Department of Social Services of support payments which were sent to you after the ADC payment effective date. If these payments are not returned, they will be treated as other income and deducted from your ADC grant, if possible. If it is not possible to treat the payments as income, the Department may recoup the amount of ADC that was overpaid as a result. A sanction for non-cooperation may also be applied. This sanction would result in removal of your needs from the ADC grant, and assignment of a third party payee to handle your grant for you.

RIGHT TO A HEARING

You may request a hearing if you believe any action of the Department is incorrect, improper, or illegal. A request for a hearing must be in writing and signed by you or a person acting for you. Send the request for a hearing to your county Department of Social Services office.

IF YOU DO NOT UNDERSTAND THE INFORMATION IN THIS LETTER, PLEASE CONTACT ME IMMEDIATELY.	Worker's Signature	Telephone Number

DSS-1188 (Rev. 12-88) Previous edition may be used.

The Department of Social Services will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.